

# Course Registration Form

Introduction to International Arbitration  
15 March 2023, Singapore

Thank you for applying to do a Chartered Institute of Arbitrators (CIArb) course.

Please complete all section in BLOCK CAPITALS and return your completed form to CIArb Secretariat at [secretariat@ciarb.org.sg](mailto:secretariat@ciarb.org.sg).

**Registration Deadline: 8 March 2023**

## Part A: Personal Details (Block Capitals)

Title (Mr/Mrs/Ms/Other)		
Full Name		
First Name	Middle Name	Family Name
Gender		
Date of Birth (dd/mm/yyyy)		
Nationality		
AAS No. (SILE CPD Points)		
Institution/Reciprocating Organisation (if applicable)		
Institution Student ID/Membership No. of Reciprocating Organisation (if applicable)		

## Part B: Contact Details

This will be your mailing & billing address. Please note results will be sent to this address.

Address	
Country/State	(Postcode)
Office Telephone	
Mobile Telephone	
Name of Employer	
Job Title	
Primary Email	
Alternative Email	

## Part C: Course and Assessment Fees

The registration fee per candidate is:

- Student: S\$500
- Members of reciprocating organisations: S\$650
- Standard: S\$800

The registration fee must be submitted with the registration form in order for the registration to be processed.

## Part D: Payment Methods

- 1) Payment via PayNow  
UEN: 201001118N



- 2) Payment via Credit Card  
Please make your payment via the respective link below.

Student	<a href="https://buy.stripe.com/7slaHSfCE6KP8UgcMU">https://buy.stripe.com/7slaHSfCE6KP8UgcMU</a>
Members of reciprocating organisations	<a href="https://buy.stripe.com/dR66rC9eqd9d2vS28f">https://buy.stripe.com/dR66rC9eqd9d2vS28f</a>
Standard	<a href="https://buy.stripe.com/9AQeY84Y0d9dfiEdQW">https://buy.stripe.com/9AQeY84Y0d9dfiEdQW</a>

- 3) Payment via Cheque  
Please address payment to: **The Chartered Institute of Arbitrators (Singapore) Limited**

Beneficiary Name	The Chartered Institute of Arbitrators (Singapore) Limited
Beneficiary Address	1003 Bukit Merah Central #02-10, Inno. Centre Singapore 159836

- 4) Payment via Bank Transfer - Bank Account Details:

Beneficiary Name	The Chartered Institute of Arbitrators (Singapore) Limited
Account No	001-905849-0
Beneficiary Bank	DBS Bank Ltd
Bank Address	6 Shenton Way DBS Building Singapore 068809
Bank Code	7171
Branch Code	001
Swift Code	DBSSSGSG

\*Please provide payment slip / proof of payment with registration form.

## Part E: Data Protection

Data entered into the Institute's database is held subject to the provisions of the UK Data Protection Act 1998 and to the data protection principles set out in the Data Registrar's Guidelines. By filling in and submitting this application form you agree to CI Arb processing your sensitive personal data for the purposes as set out in the CI Arb Subject Information Statement.

Please note CI Arb supplies candidate details (name, address and email) on the list of candidates for each course. Please tick here if you do not wish your details to be published. ( )

Do you consent to CI Arb sending you information about relevant CI Arb activities by email?  
Yes ( ) No ( )

Do you consent to CI Arb sharing your contact information with carefully selected, relevant third-parties?  
Yes ( ) No ( )

## Part F: Terms & Conditions

By submitting this form, the applicant has certified that the above information is accurate to the best of his/her knowledge and has agreed to the following terms & conditions:

1. Any cancellation received in writing 2 weeks or more prior to the course start date will be subject to a cancellation charge of 50% of the course fee.
2. There is no refund for cancellations within 2 weeks before the course start date.
3. Registration will be confirmed only upon receipt of the appropriate registration fee.
4. Substitutions will be allowed at the sole discretion of the CI Arb Singapore branch.
5. Full payment of the registration fee will apply to any "no-show" by a registered candidate.
6. If the Institute has to cancel a course, candidates will be provided with a full refund or the opportunity to transfer their registration and fee to the next course.

*Disclaimer: The Chartered Institute of Arbitrators (Singapore) Limited reserves the right to cancel or change the date, venue or content of programmes, speakers, lectures or tutors without prior notice.*

## Part G: Applicant's Signature

By signing this, I certify that I will abide by the CI Arb Candidate Regulations in particular the rules on disciplinary matters and plagiarism. Any written work produced is my own and I have adhered to the Regulations. I certify that the information provided is accurate to the best of my knowledge. I have read and accept the assessment fee sheet and confirm that I qualify for entry as required on the Course Information sheet.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_