

# Course Information



**CI Arb**  
evolving to resolve

Singapore Branch

## Accelerated Route to Membership 13 & 14 August 2019



6 Public CPD Points  
Practice Area: Alternative Dispute Resolution  
Training Level: Advanced

### What is the aim of the module?

To provide a fast-track route to Membership through the International (i.e. nondomestic) Arbitration Pathway. The Accelerated Route to Membership has been designed for busy, legally qualified professionals who have some unassessed knowledge of international arbitration. The aim of the programme is to assess whether the candidate has the knowledge required to understand the process of international arbitration.

Candidates must evaluate their personal suitability to undertake the programme, appreciating that the assessments are intensive and that they will be assessed against standard benchmarks.

The programme covers the law underpinning the process and procedure of international arbitration. It is therefore valuable for anyone who is conversant with the law and practice of international arbitration generally, whether as a party or party representative. It is also an essential step for anyone aiming for Fellowship and for those who aim to practice as an arbitrator.

### What are the learning outcomes?

On successful completion of this programme candidates will be able to:

- Explain the principles and specific legal requirements in an international arbitration:
  - The legal framework including limitations of matters that may legally be arbitrated;
  - The contractual nature of the appointment of an arbitrator;
  - The rights, duties and responsibilities of a party to an arbitration;
  - The range and limitations of an arbitrator's powers and jurisdiction;
  - The methods of initiating and processing an arbitration;
  - The relevance of the court regarding all stages in an arbitration;
  - The requirements of an enforceable award;
- Evaluate and apply the principles and legal requirements of an international arbitration;
- Identify, explain and apply the legal procedural principles, rules and arguments relevant to the conduct of an international arbitration

### What is covered within the syllabus?

- Fundamental principles of the arbitration process;
- The UNCITRAL Model Law and Arbitration Rules;
- The arbitration agreement;
- Commencement of an arbitration and appointment of an arbitrator;
- Obligations of the tribunal, responsibilities and obligations of the parties;
- An arbitrator's jurisdiction and powers;
- The arbitration process: meetings, timetable, submissions, experts, disclosure, hearings;
- The powers of the court;
- Interest and costs;
- Essentials of an enforceable award;
- Challenges, appeals and enforcement.

## How is the programme delivered?

This is an assessment programme as opposed to a teaching module. Learning will be based on private study prior to the oral assessment workshop, reinforced by tutor input and peer discussion during the workshop.

The programme is delivered over a period of two days, with assessment workshops on day one and an examination on day two. The programme dates advertised are the dates when candidates will be required to attend the assessment workshops and examination.

## How will I be assessed?

Assessment of this programme is split into three parts:

- Assessment 1 - An interactive 1-day assessment in a series of workshops, where situations will be presented to candidates in groups for their consideration. Candidate's knowledge, judgment and interactive/self-presentation skills are assessed by oral exercises.
- Assessment 2 - A written assignment to be submitted before the programme (20%).
- Assessment 3 - A 3-hour closed book examination (80%).

Details of the assessment are as follows:

- Assessment 1 (Workshop). This assessment is on a pass or fails basis. Candidates must pass all the workshop sessions. Candidates who fail the workshop will be required to re-sit this assessment.
- Assessment 2 (Assignment). This assessment is not on a pass or fails basis. The mark achieved will contribute up to 20% of the final mark.
- Assessment 3 (Examination). This assessment is on a pass or fails basis. Candidates must achieve a minimum of 55%. Candidates who fail the examination will be required to re-sit the examination.
- The overall assessment is based upon the combined marks of Assessment 2 and Assessment 3. Candidates must achieve a minimum overall mark of 55% to pass the programme.

The examination is closed book; no materials are permitted in the examination room except for an unmarked copy of the UNCITRAL Model Law (incorporating the 2006 amendments) and Arbitration Rules (2010 revision). Highlighting and underlining is permitted. Candidates are permitted to use any materials they wish throughout the workshops.

Results are dispatched to candidates normally eight to twelve weeks from the date of the submission of the examination.

## What are the entry requirements?

In order to register onto the Accelerated Route to Membership, candidates must:

- ✓ have successfully completed and passed Module I Law of Obligations and Civil Evidence, a relevant course offered by a CI Arb Recognised Course Provider or a course offered by a CI Arb Branch or have obtained an exemption through a relevant legal qualification such as a degree or diploma in law or hold a legal practice certificate;
- ✓ have some knowledge of international arbitration.

English Language Competence - CI Arb training and assessment is carried out in English it is therefore essential that candidates are proficient in both written and spoken English. Where English is not a candidate's first language it is recommended that they have achieved a standard that is, as a minimum, equivalent to the International English Language Testing System (IELTS) level 7 or a score of 94-101 in the Test of English as a Foreign Language (TOEFL) system. CI Arb issues this advice as a guideline and, while it will not require any evidence of this standard prior to enrolment on a course, candidates who do not have this standard of English may be disadvantaged.

## What is the course fee and what does it include?

The course fee is S\$2,000 nett for CI Arb Associate Member, S\$2,200 for members from Supporting Organisations and S\$2,500 for non-members. The fee includes registration on the course, the first attempt at the assessments, study materials and refreshments throughout the day

## What happens when I register for the course?

Upon successful registration on the programme, candidates will receive confirmation they are booked on the programme. Joining instructions and course materials will be sent to candidates approximately 2 weeks before the course start date by email.

Candidates will be provided with an electronic copy of a Workbook to assist them with their studies together with a suggested reading list. It is recommended that candidates are familiar with the UNCITRAL Model Law and Arbitration Rules and the substantive law in their respective jurisdiction together with the relevant Act(s) and Scheme(s) and important case decisions (where applicable). Candidates should also refer to the recognised standard text books to supplement their study in their respective jurisdiction where these are available.

### **What is CI Arb's policy on cancellation of courses?**

CI Arb reserves the right to cancel or change the date, venue or content of programmes and the names of speakers, lecturers and tutors. Candidates will be provided with adequate notice of any change. If the Institute has to cancel a course, candidates will be provided with a full refund or the opportunity to transfer their registration to the next course. Should a candidate wish to cancel his or her registration of a course, notification must be received in writing to [secretariat@ciarb.org.sg](mailto:secretariat@ciarb.org.sg) at least two weeks before the date the course is due to commence. If a candidate fails to give such notice, the CI Arb may apply a cancellation charge of 50% of the course fee or such other amount as it may in its sole discretion determine.

### **What is the Attendance Policy?**

Participants who wish to obtain CPD Points are reminded that they must comply strictly with the Attendance Policy set out in the CPD Guidelines. For this activity, this includes signing in on arrival and signing out at the conclusion of the activity in the manner required by the organiser, and not being absent from the entire activity for more than 15 minutes. Participants who do not comply with the Attendance Policy will not be able to obtain CPD Points for attending the activity. Please refer to <http://www.sileCPDcentre.sg> for more information.

This course offers 6 Public CPD Points

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### **What is my next step when I complete the course?**

- ✓ On successful completion of this course, candidates: may be eligible to claim CPD points.
- ✓ will be awarded an Advanced Certificate.
- ✓ may progress onto Module 3 of the arbitration pathway.
- ✓ will be eligible to apply for Member grade of CI Arb, and take advantage of a range of educational and professional benefits.

**To register for the course or for more information, please contact Ms. Sunita Tavabalan,**  
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