

Course Registration Form



CI Arb
evolving to resolve

Singapore Branch

Introduction to International Arbitration 19 March 2021, Asia Pacific

Thank you for applying to do a Chartered Institute of Arbitrators (CI Arb) course. Please complete all section in BLOCK CAPITALS and return your completed form to Ms. Sunita Tavabalan at STavabalan@ciarb.org.

Registration Deadline: 17 March 2021

Part A: Personal Details (Block Capitals)

Title (Mr/Mrs/Ms/Other)	
Surname	
First Name	
Gender	
Date of Birth (dd/mm/yyyy)	
Nationality	

Part B: Contact Details

This will be your mailing & billing address. Please note results will be sent to this address.

Address		
Country/State	(Postcode)	
Office Telephone	(Country Code)	(Number)
Mobile Telephone	(Country Code)	(Number)
Name of Employer		
Job Title		
Work Email		
Alternative Email		

Part C: Course and Assessment Fees

The registration fee per candidate is S\$450. Proof of payment must be submitted with the registration form for successful placing in the course.

Part D: Payment Method

- 1) Payment via Cash (or) Cheque
Please address payment to: **The Chartered Institute of Arbitrators (Singapore) Limited**
- 2) Payment via Bank Transfer - Bank Account Details:

Beneficiary Name	The Chartered Institute of Arbitrators (Singapore) Limited
Beneficiary Address	Maxwell Chambers Suites, 28 Maxwell Road, #02-17, Singapore 069120
Account No	001-905849-0
Beneficiary Bank	DBS Bank Ltd
Bank Address	6 Shenton Way DBS Building Singapore 068809
Bank Code	7171
Branch Code	001
Swift Code	DBSSSGSG

*Please provide payment slip / proof of payment with registration form

Part E: Data Protection

Data entered into the Institute’s database is held subject to the provisions of the UK Data Protection Act 1998 and to the data protection principles set out in the Data Registrar’s Guidelines. By filling in and submitting this application form you agree to CI Arb processing your sensitive personal data for the purposes as set out in the CI Arb Subject Information Statement.

Please note CI Arb supplies candidate details (name, address and email) on the list of candidates for each course. Please tick here if you do not wish your details to be published. ()

Do you consent to CI Arb sending you information about relevant CI Arb activities by email?

Yes () No ()

Do you consent to CI Arb sharing your contact information with carefully selected, relevant third-parties?

Yes () No ()

Part F: Terms & Conditions

By submitting this form, the applicant has certified that the above information is accurate to the best of his/her knowledge and has agreed to the following terms & conditions:

1. Any cancellation received in writing 2 weeks or more prior to the course start date will be subject to a cancellation charge of 50% of the course fee.
2. There is no refund for cancellations within 2 weeks before the course start date.
3. Registration will be confirmed only upon receipt of the appropriate registration fee.
4. Substitutions will be allowed at the sole discretion of the CI Arb Singapore branch.
5. Full payment of the registration fee will apply to any “no-show” by a registered candidate.
6. If the Institute has to cancel a course, candidates will be provided with a full refund or the opportunity to transfer their registration and fee to the next course.

Disclaimer: The Chartered Institute of Arbitrators (Singapore) Limited reserves the right to cancel or change the date, venue or content of programmes, speakers, lectures or tutors without prior notice.

Part G: Applicant’s Signature

By signing this, I certify that I will abide by the CI Arb Candidate Regulations in particular the rules on disciplinary matters and plagiarism. Any written work produced is my own and I have adhered to the Regulations. I certify that the information provided is accurate to the best of my knowledge. I have read and accept the assessment fee sheet and confirm that I qualify for entry as required on the Course Information sheet.

Signature: _____

Date: _____